

This form is required when any business entity applies to become a dōTERRA Wellness Advocate. Please complete this form and return it with all other requested materials at the bottom of this form to the dōTERRA Home Office for acceptance and approval. All persons having any legal or beneficial interest (e.g., officers, presidents, directors, shareholders) should be identified. You may submit as many addendums as are necessary to be complete. If any information changes, including any organizing documents, dōTERRA must be notified in writing and provided copies of relevant documents within thirty (30) days of the change to avoid a material breach of your Wellness Advocate Agreement. This addendum binds all persons having a beneficial interest in the applicant company by the dōTERRA Wellness Advocate Agreement and Policy Manual.

Business Name

VAT Number

Name

Position/Title in Business

Email

Signature

Name

Position/Title in Business

Email

Signature

Name

Position/Title in Business

Email

Signature

Name

Position/Title in Business

Email

Signature

Federal Tax ID Number

South Africa ID Number

Phone

Fax

Date

South Africa ID Number

Phone

Fax

Date

South Africa ID Number

Phone

Fax

Date

South Africa ID Number

Phone

Fax

Date

REQUIRED DOCUMENTS

- Completed dōTERRA Wellness Advocate Agreement
- This Business Application Addendum
- Certified Copies of Government ID's for all persons listed above
- CIPC Registration Certificate of the Business
- CIPC Certificate of Disclosure
- Certified Copy of the Applicant Company's (Transferee) Securities Register

Use this page only if you are an existing Wellness Advocate and want to transfer the legal ownership of your account from yourself to your legal entity, while keeping your same Wellness Advocate number.

OWNERSHIP CHANGE

I certify that I meet all of the terms and conditions to keep my Wellness Advocate number while transferring the legal ownership from myself to my legal entity. I also agree that I will be responsible for dividing any tax document between the two legal owners as dōTERRA will only issue one tax document based on the tax information on file at year-end.

Current Account #

Signature of Transferor

(Current Wellness Advocate account holder)

Signature of Transferee

(Representative of new entity)

TRANSFEEE AND TRANSFEROR TERMS AND CONDITIONS

The following terms and conditions will apply to all transfers requested by a Wellness Advocate who wishes to transfer their Wellness Advocate account to an entity:

1. Wellness Advocate account must be in good standing.
2. The Transferee entity must be owned (100%) by the Transferor (or the Transferor and his or her spouse).
3. The Transferor must not be a business entity that is a final tax payer for local tax purposes (mid-year transfers only).
4. Transferor must be listed as a spouse of Transferee entity in the dōTERRA database.
5. Any transfer can be retroactively reversed if it is discovered that the ownership in the Transferee entity has been changed subsequent to the transfer date but prior to the calendar year-end.
6. Copy Registration Certificate of the Business for Transferee must be attached.
7. Transferee must submit a new Wellness Advocate Agreement. Transferee hereby agrees to the terms and conditions of the Wellness Advocate Agreement (https://www.doterra.com/ZA/en_ZA/forms), including the Policy Manual (https://www.doterra.com/ZA/en_ZA/policy-manual).