



POSTPONED: DOTERRA LEADERSHIP RETREAT

Dear Wellness Advocate Leaders,

After consulting with dōTERRA Chief Medical Officer Dr. Russell Osguthorpe, and closely monitoring updates from the Center for Disease Control and Prevention (CDC) and other relevant governmental and medical sources over the past weekend, we have decided to postpone the 2020 Leadership Retreat. A future date for the event is yet to be determined.

We understand that the timing of this announcement is not ideal, and we sincerely apologize for the inconvenience that this announcement may cause you. Nevertheless, your health and wellness are paramount, and we need to be good public stewards by following the ever-developing guidance of authorities trying their best to manage this crisis. The COVID-19 outbreak is a rapidly evolving situation and the landscape is constantly changing. Our event was scheduled during a time when testing for the virus will dramatically increase. Accordingly, epidemiologists expect a large increase in the number of confirmed cases of the virus in the U.S., which will likely be announced later this week.

The Leadership Retreat is a large-scale event that draws people from across the country and around the globe. Out of caution and care for the dōTERRA family, and to limit the risks among our families, teams and communities, postponing the event is the right thing to do.

Dr. Osguthorpe continues to recommend the following evidence-based procedures to help manage any concerns and decrease the transmission of respiratory viruses, including COVID-19:

- Stay home when you are sick, except to get medical care.
- Cover your coughs and sneezes with a tissue, then throw the tissue in the trash.
- **Wash your hands often** with soap and water for at least 20 seconds. If soap and water are not readily available, an alcohol-based hand sanitizer with at least 60% alcohol can be used—dōTERRA On Guard® Sanitizing Mist contains 64% alcohol.
- Avoid touching your eyes, nose, and mouth.
- Clean frequently touched surfaces and objects often.

We also recommend adhering to travel advisories issued by the CDC available through <http://www.CDC.gov/coronavirus>.

Airlines, hotels, Airbnb, and other travel-related services have issued refund and cancellation policies related to COVID-19. Please review these policies for how they will impact your personal situation.

Dr. Osguthorpe, in coordination with the executive team, will continue to monitor the situation, and will communicate relevant information as it becomes available. We will be sending out an FAQ document later today to address many of your questions. If you have urgent questions, please contact your account manager.

Sincerely,

A handwritten signature in black ink, appearing to read "David Stirling".

David Stirling

dōTERRA Founding Executive and CEO