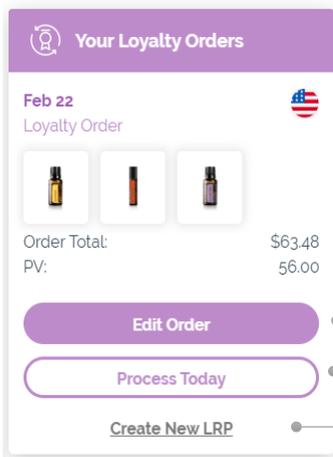


The Loyalty Rewards Program (LRP) is a recurring monthly order. Use this step-by-step guide to edit your Loyalty Order

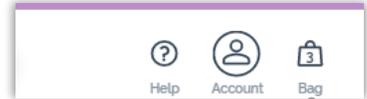


“Edit Order” opens your Shopping Bag. Here you can view or edit your Loyalty Order.

“Process Today” processes the order immediately instead of on the Process Date.

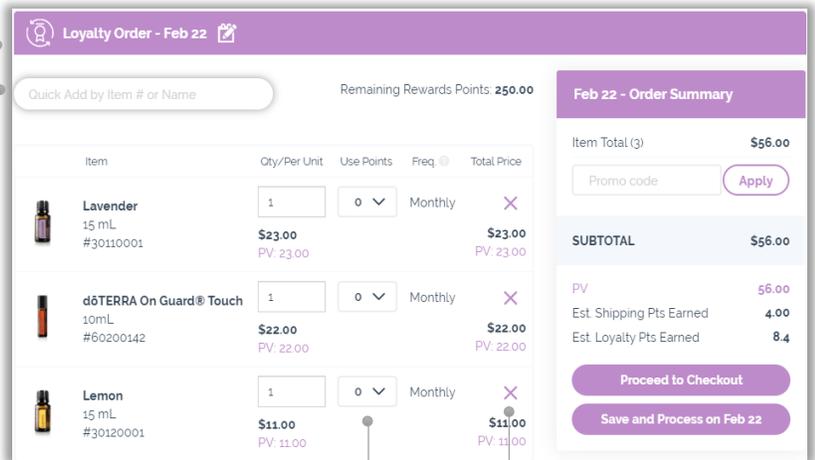
“Create New LRP” creates an additional recurring order that will process each month.

If your Shopping Bag is already opened, click the bag icon in the top right corner



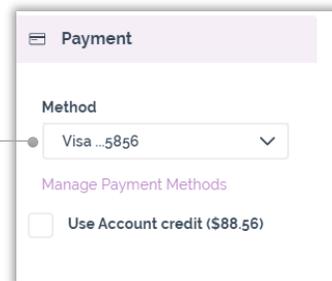
Edit your Loyalty Order

- Click the calendar icon to change the processing date
- Use the search bar to quick add new items
- Use the drop-down option to redeem points
- Click the “X” to delete items from the order

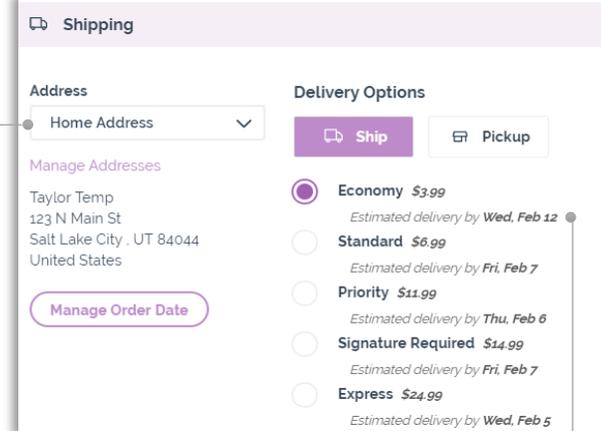


Payment Information

- Use the Method dropdown to add or select a credit card



Account credit or points cannot be a saved payment on the Loyalty Order, if selected you will need to proceed to checkout.

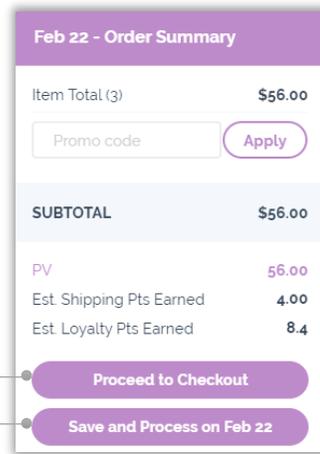


Shipping Information

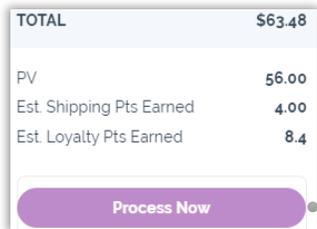
- Use the Address dropdown to add or select a shipping address
- Select a shipping method

Review and Process Your Order

- “Proceed to Checkout” will process your order today instead of the scheduled processing date.
- “Save and Process” will save your order to process on the scheduled processing date.

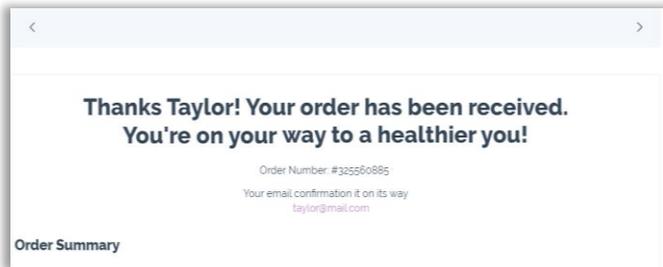


Proceed to Checkout



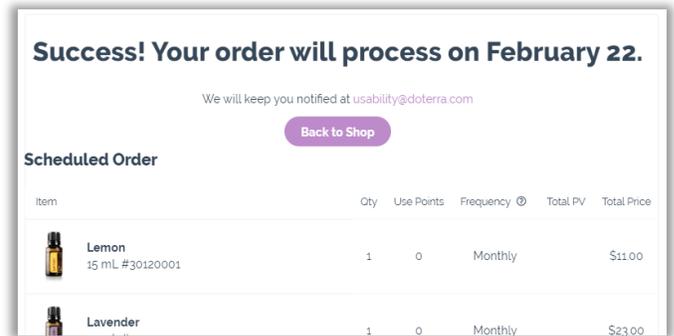
- On the next page, select “Process Now” to complete the order.

- You will be directed to a confirmation page after the order processes.



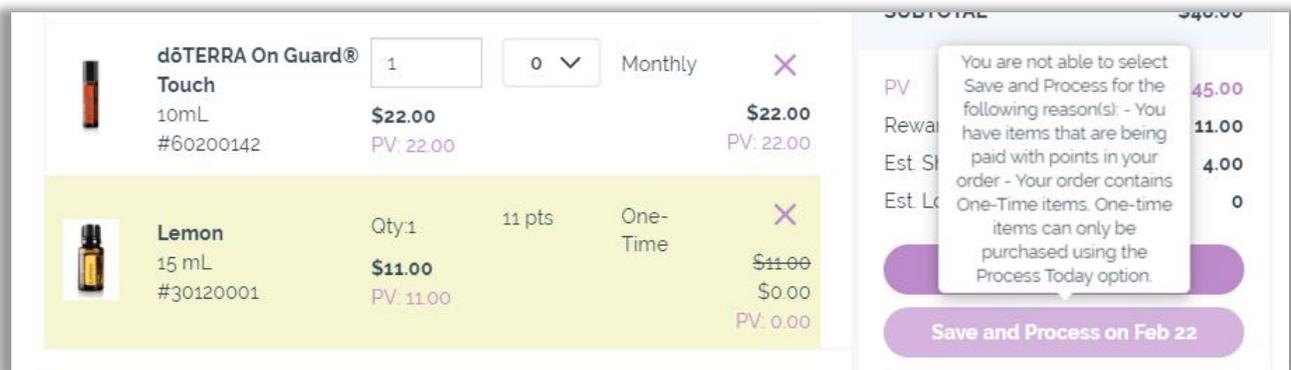
Save and Process

- Be sure your changes were saved or the items will default to your previous month's order.



LRP Troubleshooting

- If you are unable to select “Save and Process,” remove any one-time items or points from the order OR select “Proceed to Checkout.”



If you have further questions or concerns, see our [Help Center](#) or contact [Member Services](#).