

# Daily Action Sheet

dōTERRA®

Date: \_\_\_\_\_

What is this week's goal? \_\_\_\_\_

Number of enrollments: Personal: \_\_\_\_\_ Team: \_\_\_\_\_

## Whom will I connect with?

Names and information of new contacts and leads:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

## Whom will I follow up with?

Contacts and leads I need to share essential oils and products with:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Team members (established and new):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

## What do I need to schedule? Whom will I invite?

Schedule classes and invite leads or team members or both (ones-on-ones, online video chat, in person)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

## What will I do to sharpen my saw?

Training, mentoring, or books:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

## What will I do to take care of myself?

What I love to do:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_