

# Diamond Club Planning Checklist

## Welcome to Diamond Club!

The next four months will push you to new levels of success. Fully commit to reaching your business goals before you start, and talk with your family to make sure they are onboard. You will be busy, so make any necessary childcare and arrangements beforehand to help things go smoothly at home. Connect with each of your key leaders to schedule classes, set goals, and define expectations during Diamond Club.

Use this checklist to stay on track.

	Month 1					Month 2					Month 3					Month 4					
HOME	Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	
Partner prepped																					
Babysitter scheduled																					
Meals arranged																					
CLASS PREP																					
Classes scheduled																					
Class handouts purchased/on hand																					
Live guides purchased and on hand																					
Share guides purchased and on hand																					
Oil samples purchased and on hand																					
Host gifts/incentives prepped/on hand																					
New classes booked from classes																					
Class attendee list submitted																					
Class details submitted																					
NEW CUSTOMER SUPPORT																					
Wellness Consults and custom plans completed																					
Loyalty Rewards Program follow-up held																					
DIAMOND CLUB SUPPORT																					
Mentor goal/Accountability call																					
Monthly DC conference call																					