

dōTERRA: Non-Malaysia Tax Resident Policy

dōTERRA® encourages and appreciates the efforts of Wellness Advocates in building a strong Malaysia market. To continue on this path of growth and development, dōTERRA is pleased to introduce its Non-Malaysia Tax Resident Policy. This policy applies to all persons who are not a **Malaysia tax resident** (as that term is defined in the Malaysia Income Tax Act). Implementing this policy will help the company, Wellness Advocates and customers understand the requirements for a Non-Malaysia Tax Resident (**NMTR**) to sign up as a dōTERRA Malaysia Wellness Advocate.

Effective January 1, 2021, any person who is a NMTR may sign up as a dōTERRA Malaysia Wellness Advocate in accordance with the procedures of the dōTERRA Malaysia Policy Manual, provided that such person also complies with and is subject to the following conditions:

1. Provide a copy of the NMTR's passport with at least 6 months validity and local ID document (the "Documentation") to the company within 14 days of signing up.
2. Until the company has verified the NMTR's Documentation, the company will withhold any applicable commissions.
3. Until proof of NMTR's Malaysia tax residency is provided to the company, the company will deduct a withholding tax of 10% from all NMTR's commissions.
4. All NMTR's orders must be delivered to an address in Malaysia.
5. The company reserves the right, at any time, to transfer the Wellness Advocate account of a NMTR to another applicable open dōTERRA market.

For questions regarding the Non-Malaysia Tax Resident Policy, please contact the dōTERRA Malaysia team by writing to malaysia@doterra.com.

dōTERRA Malaysia Team