

MetaPWR Room Booking

Applicant Requirement:

HK/Macau Members who are Silver rank or above. (For Greater China market or overseas members, please consult Account Management Department.)

Room Booking Rules:

- Free of charge
- Numbers of hours are given to Silver or above members* every month as follows:

Silver: 10 hours / month

Gold: 12 hours / month

Platinum: 14 / month

Diamond & up: 16 hours / month

* Members' ranking is counted by the paid rank of the last 6 months.

Available Time::

Same as Will Call office hours and application is not accepted in non-office hours.

Monday - Friday: 11:00 - 20:00

Saturday: 11:00 - 18:00

Sunday & public holiday no service

Room Functions:

Introducing, promoting and sharing of dōTERRA products, business opportunity

Maximum Capacity:

Max. 5 pax

Booking channel:

- Please send your enquiry to Room Booking line by WhatsApp/Wechat/Line +852 6540 1347.
- All the room bookings require 2 working days for arrangement with official confirmation reply.
- For ad-hoc bookings, please contact service counter in person. Arrangement subject to first come first served basis.

Check-in:

- The applicant should check-in at the service counter in person.
- The room uses must include the applicant.
- Room rental provide free material borrowing service. Members can borrow them at the time of check-in. For details, please consult customer service.

MetaPWR Room Terms & Conditions

- 1) MetaPWR room rental services are available for Hong Kong & Macau Wellness Advocates with ranking level of Silver or above (For Greater China market or oversea members, please consult Account Management department)
- 2) Room Reservation accept the days of the month and the following month can be rented ONLY, for example: in June, only the days of June and July can be rented.
- 3) Room reservation accept by WhatsApp/Wechat/Line to no. 6540 1347 ONLY.
- 4) Room reservation arrangement is subject to first come first served basis.
- 5) Each Hong Kong & Macau Wellness Advocates with ranking level of Silver or above will receive the relevant monthly room hours quota by different ranking levels. dōTERRA Hong Kong will review the calculation of the highest level the member has achieved in the past 6 months.
- 6) If there is any changes or cancellation, please contact us 24 hours prior the booking. dōTERRA Hong Kong will amend/ cancel the reservation according to the actual room reservation situation.
- 7) If member amend/cancel the reservation without notice or less than 24 hours notice, No compensate hours will be made. (Adverse weather or special circumstances and the company is closed are not subject to this clause.)
- 8) Absence or late for more than 30 minutes will be regarded as the cancellation of the reservation, no compensate hours will be made.
- 9) Please check-in the room at reception on time, no additional time will be offered.
- 10) Please check-out and return the room on time according to the operation hours of Will Call.
- 11) Members can only hold related activities of dōTERRA at the venue such as introduce, promote, and share dōTERRA's products; career development opportunities, etc.
- 12) In order to make good use of room resources, if the same organization/group reserve more than one room per event, the company reserve the right to review the number of people participate in the event and amend the number of rooms required.
- 13) If there is any ad-hoc room booking, we allocate rooms on a first come, first served basis.
- 14) No eating or drinking are allowed. Please keep the venue clean.
- 15) Please do not bring any pets.
- 16) Users should reinstate the facilities and equipment settings and make sure they are in good condition. The User is liable for any accident, injury, loss or damage which may occur during the rented period. Users are required to bear related maintenance cost or compensation.
- 17) After the activity, the venue and equipment need to be reinstated. The rented equipment and tools must be properly placed, and all lights and air conditioners must be turned off.
- 18) It is strictly forbidden to use any naked flames or fire tools on the site.
- 19) Do not bring any electrical appliances or other items that need to be connected to the electronic power supply. If there is a need or special circumstances, please inquire with the customer service before making reservation, and it must be confirmed by the company before it can be used.

- 20) Unauthorized use of company display products is not allowed
- 21) All rooms are equipped with CCTV for security purposes, please do not cover or block the CCTV monitor by any objects.
- 22) Please do not store any personal belongings in each room. All stuffs will be disposed if found.
- 23) If applicants and users repeatedly breached the above regulations of use of venue, dōTERRA Hong Kong will reserve the right to reject the applicant's rest reservations of rooms , and reserve the right to view CCTV recordings.
- 24) In case of typhoon or adverse weather, it will be handled in accordance with the rules of the office in adverse weather.
- 25) dōTERRA Hong Kong will reserve the final decision on all room assignments.
- 26) dōTERRA Hong Kong reserve the right to make changes to these terms and conditions from time to time without providing any prior notification.
- 27) dōTERRA Hong Kong reserves the right of all final decision related to the room reservation and any disputes.