



Process LRP Orders



How to process your LRP order
**Processing your LRP order before the
scheduled autoship date.**

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Processing LRP order early

There are several different ways you can process your LRP order before the scheduled auto-ship date:

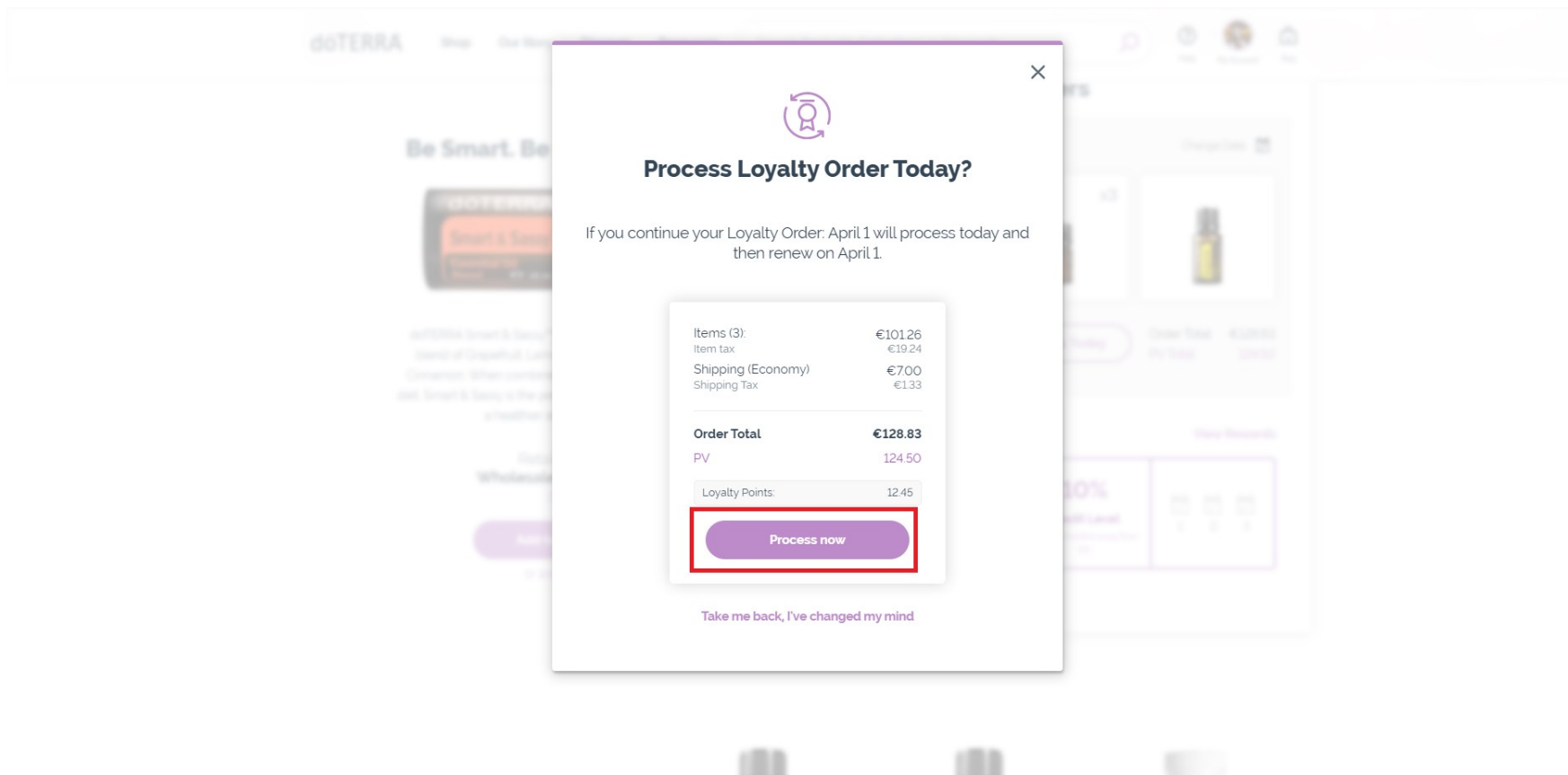
1. Through the homepage
2. Through the "My Account" tab in the header

1. Through the homepage

- Make sure you have reviewed your order, and that you are ready for your order to be shipped.
- On the homepage, click on the button that reads "Process Today".

The screenshot displays the dōTERRA website interface. At the top, there is a navigation bar with the dōTERRA logo, links for Shop, Our Story, Discover, and Resources, a search bar, and icons for Help, My Account, and Bag. Below the navigation bar is a large hero image. The main content area features a product listing for 'Smart & Sassy™ Active Blend' with a 'Be Smart. Be Sassy. Be YOU.' headline. The product image shows a 15 ml bottle. Below the image, there is a description of the blend and pricing information: Retail: €33.33, Wholesale: €25.00 (26.50PV), and an 'Add to Loyalty' button. A 'Your Loyalty Orders' overlay is positioned on the right side of the page. It shows a scheduled order for 01 Apr 2020 with a 'Change Date' link. The order items include a tube of product, a bottle (x3), and another bottle. Below the items are 'Edit Order' and 'Process Today' buttons, with the latter highlighted by a red box. Order totals are shown as Order Total: €128.83 and PV Total: 124.50. At the bottom of the overlay, there is a 'Loyalty Rewards' section showing 0 My Rewards Points and a 10% Credit Level, with a 'View Rewards' link.

- Confirm that you wish to process your Loyalty Order early by clicking on "Process now."



- A confirmation screen will appear indicating that your order has been successfully processed.

dōTERRA Shop Our Story Discover Resources Search Products, Collections or Keywords Help My Account Bag

Thank you for your order!

Your Loyalty Order has been processed today, your next order will process on April 16.

[Take me to the Home Page](#)

With this order you'll earn...

12.45 Loyalty Points	0.00 Shipping Points
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Order Number: 75075356
Order Placed: 16 Mar 2020
Estimated Delivery: 20 Mar 2020

Payment Pending 16 Mar 2020 Order Processed Shipped 20 Mar 2020

Your Loyalty Order: April 1
(5) Items [View Invoice](#) [Print](#)

	Correct-X 14.25 12PV	Qty: 1
	Arboretum	

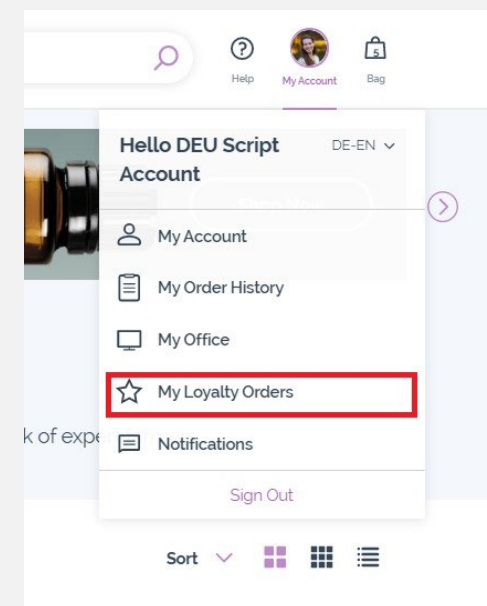
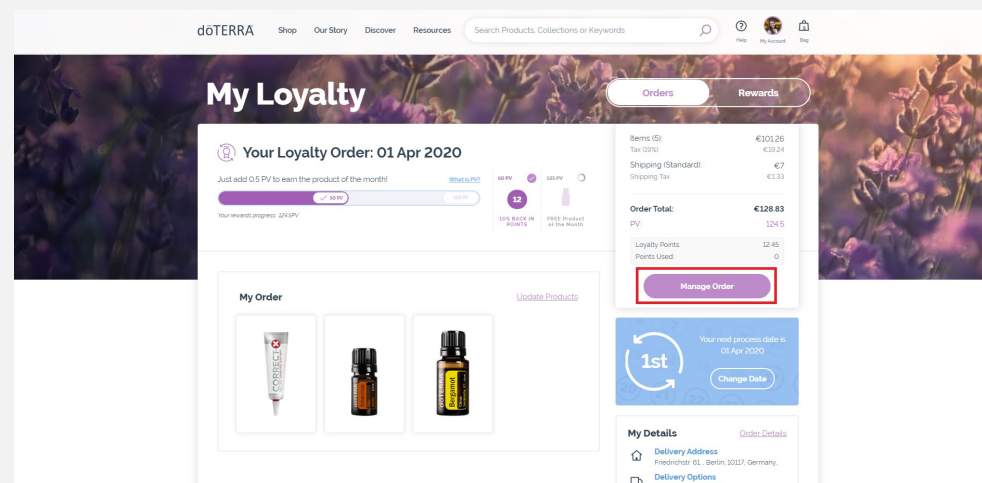
Order Summary

Items (5):	€116.18
Tax	€22.07
Shipping	€7.00
Shipping Tax:	€1.33
Order Total:	€128.83
PV:	124.50
Loyalty Points:	12.45
Points Used:	0

1st Your next process date is 01 Apr 2020

2. Through the "My Account" tab in the header

- Click on "My Loyalty Orders" under "My Account" in the header.
- Click on "Manage Order".



My Order

Your Loyalty Order: 01 Apr 2020

Just add 0.5 PV to earn the product of the month! [What is PV?](#)

50 PV ✓ 125 PV ○

12

10% BACK IN POINTS FREE Product of the Month

Your rewards progress: 124.50 PV

Items (5) €138.25
Shipping € 8.33

Order Total: €146.58

PV: 124.50
Loyalty Points: 12.45

Process Now

Save Order and Exit

Update Products Change Date Order Details

Reward Points. Use to get free product! ⓘ

Wholesale Membership Renewal
Get 25% off for another year and get a FREE Peppermint 15ml on renewal.
€20.00

Add Product

Correct-X
€14.25 PV12

Arborvitae
€25.50 PV27

- Review your order, as well as shipping details and payment methods.
- Click on "Process Now".

- A confirmation screen will appear indicating that your order has been successfully processed.

The screenshot shows the dōTERRA website's order confirmation page. The background features a close-up of purple flowers. The page layout includes a navigation bar at the top with the dōTERRA logo, menu items (Shop, Our Story, Discover, Resources), a search bar, and utility icons (Help, My Account, Bag). The main content area is dominated by a large 'Thank you for your order!' message, followed by a 'Take me to the Home Page' button. To the right, a box displays 'With this order you'll earn...' with '12.45 Loyalty Points' and '0.00 Shipping Points'. Below this, an 'Order Summary' table lists items, tax, shipping, and a total of €128.83. A progress bar shows the order status: Payment Pending (16 Mar 2020), Order Processed, and Shipped (20 Mar 2020). A section for 'Your Loyalty Order: April 1' shows a list of items, including 'Correct-X' with a quantity of 1. A blue banner at the bottom right indicates '1st' and 'Your next process date is 01 Apr 2020'.

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[Take me to the Home Page](#)

With this order you'll earn...

- 12.45 Loyalty Points
- 0.00 Shipping Points

Order Number: 75075356
Order Placed: 16 Mar 2020
Estimated Delivery: 20 Mar 2020

Payment Pending (16 Mar 2020) Order Processed Shipped (20 Mar 2020)

Your Loyalty Order: April 1
(5) Items [View Invoice](#) [Print](#)

	Correct-X 14.25 12PV	Qty: 1
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Order Summary

Items (5):	€116.18
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Shipping:	€7.00
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1st Your next process date is 01 Apr 2020