

Name: _____

Wellness Advocate ID: _____

Telephone: _____

Step 1: Your Preferences

- ☐ 1. I authorise a new direct deposit account.
- ☐ 2. I will request manual payments as needed.

Step 2: Bank Account Details

IBAN: _____

Swift: _____

Step 3: Submit

E-mail: Please scan and return to euDeposits@doterra.com.

Step 4: Authorise Authorisation Statement

By signing this Direct Deposit Authorisation form below you are agreeing to the following:

- I authorise dōTERRA and the bank listed above to deposit my commissions into my bank account.
- If funds to which I am not entitled are deposited to my account, I authorise dōTERRA to direct the bank to return said funds to the company.
- I understand it is my responsibility to ensure dōTERRA has the correct bank details.
- I understand that my new direct deposit account will go through an initial authorisation process that may take 1–2 weeks to complete, and the funds will not be deposited until this authorisation process is complete.
- I agree to dōTERRA processing the information contained on this Direct Deposit Authorisation form in accordance with dōTERRA's Data Protection Policy as set forth in my Wellness Advocate Agreement.

Wellness Advocate Signature: _____ Date: _____

For Office Use Only:

Initials

Date

- | | | |
|---|-------|-------|
| <input type="checkbox"/> Information has been entered. | _____ | _____ |
| <input type="checkbox"/> Information has been verified. | _____ | _____ |

Direct Deposit Q&A

Q. How do I opt into direct deposit?

A. You can locate the Direct Deposit Authorisation form at doterraeveryday.eu/marketing-materials/ that needs to be filled out and emailed to: eu deposits@doterra.com. The direct link to the form is below:

<http://media.doterra.com/gb/en/forms/direct-deposit-euros.pdf>

Q. Will FastStart cheques be direct deposited as well?

A. Yes. Once you authorise dōTERRA direct deposit, all cheques and bonuses over 20,00 € will be paid to your bank account. Our preference is that your funds are in your bank account rather than A/R.

Q. Will cheques and bonuses less than 20,00 € still be automatically credited to my A/R account?

A. Yes. Any funds less than 20,00 € will be credited to your A/R account.

Q. Is there a fee for each direct deposit?

A. No. There is no fee to use Direct Deposit. Once you are on direct deposit, you will no longer receive wire transfers. Every commission you earn over 20 € will be directly deposited to your bank account.

Q. Is dōTERRA encouraging Wellness Advocates to not have their commissions go to their A/R?

A. Yes. The company is encouraging Wellness Advocates to not have their commissions build up on their A/R. It's best to send them to a bank account.

Q. Can Wellness Advocates still have their commissions go to the A/R?

A. Yes. If a Wellness Advocate wants to have it sent to their A/R, they certainly can but dōTERRA would rather have Wellness Advocates be paid and have the money in their own bank account. dōTERRA encourages Wellness Advocates to complete the form including bank details, selecting option 4 on the form when requesting an AR balance payout. This will help to speed up the payment process.

Q. What if my bank details change?

A. If your bank details change you will need to fill out a bank account amendment form. This is located at doterraeveryday.eu/marketing-materials/

The direct link to the form is below:

<https://media.doterra.com/gb/en/forms/direct-deposit-amendment-eu.pdf>

Once completed email the form to: eu deposits@doterra.com